



Western Placer Amateur Radio Club



Preamble:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the *Western Placer Amateur Radio Club* and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism, individual operating efficiency, and to conduct Club programs and activities which will advance the general interest and welfare of Amateur Radio in the community.

Article I: Membership

All persons interested in Amateur Radio communications shall be eligible for membership. Membership shall be by application and confirmed by the Board of Directors.

Article II: Officers

Sec. 1. The Officers of this Club shall be President, Vice-President, Secretary, and Treasurer. In addition, there shall be three members of the Board of Directors and one alternate member of the Board of Directors.

Sec. 2. The Officers and Board members of this Club shall be elected for a term of one years by ballot of the members present, provided there be a quorum, at the annual meeting. Elections shall be held at the December meeting.

Sec. 3. Vacancies occurring between elections must be filled by a special elections at the first regular meeting following the withdrawal or resignation. The nominee will fill the remainder of the existing term.

Sec. 4. Any Officer or Board Member may be removed by a three-fourths vote of the membership.

Sec. 5. At the end of an Officer's term they shall turn over everything in their possession belonging to the Club to their successor.

Article III: Duties of Officers

Sec. 1. The President shall:

- Preside at all meetings and conduct them according to the rules adopted
- Enforce due observance of this Constitution and By-Laws
- Decide all questions of order
- Sign all official documents adopted by the Club

- Perform all other duties pertaining to the office of President
- Preside as chairman of the Board of Directors
- At the end of his/her term he/she shall turn over everything in his/her possession belonging to the Club to his/her successor.

Sec. 2. The Vice-President shall:

- Assume all the duties of the President in his/her absence
- Preside as vice-chairman of the Board of Directors
- Organize Club activities
- Plan and recommend contests for operating benefits
- Advance Club interest and activity as approved by the Club
- Maintain close liaison with the ARRL Section Emergency Coordinator to further Club participation in the Amateur Radio Emergency Service

Sec. 3. The Secretary shall:

- Keep a record of the proceedings of all meetings
- Preside as secretary of the Board of Directors
- Keep a roll of members
- Submit membership applications to the Board of Directors
- Email meeting notices to each member

Sec. 4. The Treasurer shall:

- Receive and receipt for all monies paid to the Club
- Keep an accurate account of all monies received and expended
- Pay no bills without proper authorization (by the Club or its Officers constituting a business committee)
- All funds shall be kept in a checking account and all monies received shall be deposited within two business days
- Submit an itemized statement of disbursements and receipts to the Club at the end of each quarter

Two Officer's signatures shall be required for all checks and withdrawals.

Sec. 4. The members of the Board shall:

- Create the agenda for the monthly meetings
- Approve membership applications
- Conduct other business as directed by the Club Officers

Article IV: Meetings

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of one-third of the membership shall constitute a quorum for the transaction of business.

Robert's Rules shall govern proceedings.

Article V: Dues

The Club, by majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization. Non-payment of such dues or assessments shall be cause for expulsion from the Club within the discretion of the membership.

Article VI: Amendments

This constitution or By-Laws may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided all members have been noticed by email of the intent to amend the constitution and/or By-Laws at said meeting.

By-Laws:

Secretary. It shall be the duty of the Secretary to keep the constitution and By-Laws of the Club and have the same with them at every meeting. They shall note all amendments, changes, and additions on the constitution and shall permit it to be consulted by members upon request.

Board of Directors. The Board of Directors will consist of the Club Officers and two members-at-large elected from the general membership. The term of office for Board Members shall be one year.

In addition, there shall be an alternate Board Member. The alternate will have voting privileges only when sitting in for a regular Board Member who is unable to vote.

Membership. Membership in the Western Placer Amateur Radio Club is open to all, subject to approval by the Board of Directors. There are two classes of membership:

Active Members

Active membership includes all Club privileges as well as rights to hold a Club office and to vote for Club Officers. Those holding active Amateur Radio Licenses can apply for Active Membership. Active members enjoy full voting privileges of the Club.

Associate Members

Those pursuing an FCC license or those interested in the amateur radio activity can apply for Associate Membership. Associate Members do not have voting rights, but are welcome to participate in all the activities of the Club. Once licensed, Associate Members become Active Members and gain full voting privileges.

Dues for either Active or Associate Membership are the same.

1. Meetings. Board meetings shall be held no later than one week prior to the regular meeting.

Regular monthly meetings shall be held on a date chosen by the Board. Notices shall be sent to the membership as early as possible following the Board meeting and shall contain the time, date, and place of the meeting.

The President upon the written request of any five Club members may call special meetings. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent so that they arrive not less than 24 hours before the meeting.

2. Dues. A regular yearly assessment of \$24 per member is hereby assessed in accordance with the provisions of Article V of the constitution for the purpose of providing funds for expenses. Family memberships are \$36/year. Dues are \$14/year for those under age 18. Active military personnel are \$14/year.